



Safeguarding Academy Information

Waverley Academy

Safeguarding Academy Information

Trust Academies to Support the WCAT Safeguarding Policy

Academy:	...WAVERLEY.....
Headteacher/Principal:DIANE HUMPHREY.....

Named Personnel with Designated Responsibility for Safeguarding and Child Protection

Academic Year	Designated Safeguarding Lead (DSL)	Deputy Designated Safeguarding Lead (DDSL)	Nominated Governor	Designated Lead for Child Protection
2015	DIANE HUMPHREY	BEE WOOD	KEVIN JOHNSON	DIANE HUMPHREY
2016	DIANE HUMPHREY	BEE WOOD	SHARON ROW	DIANE HUMPHREY

Role	Name
Designated Senior Lead (DSL) for Safeguarding is:	DIANE HUMPHREY
and the person/s who deputise/s (Deputy DSL) in his/her absence is/are:	BEE WOOD
The designated person with responsibility for Child Protection is:	DIANE HUMPHREY
The nominated governor for Safeguarding is:	SHARON ROW
The designated person with responsibility for Looked After Children (LAC) is:	DIANE HUMPHREY
The designated Lead for PREVENT is:	BEE WOOD

Policy Review dates

Review Date	Changes Made	By Whom	Date Shared with Staff
09/09/16	NOMINATED GOVERNOR CHANGE	Gov Body	15/09/16

Dates of Staff Training and details of course title and training provider

Whole School	Designated Safeguarding Lead	Deputy Designated Safeguarding Lead
02/09/16	08/11/15	08/11/15

Since 01 January 2010 it has been mandatory that any appointments of maintained school staff are made by a recruitment panel that includes at least one person who has been trained in Safer Recruitment. Ofsted will request evidence as part of their inspections that each recruitment panel meets this requirement.

.....Diane Humphrey..... (Headteacher) and

.....Sharon Row..... (Academy Governor) and/or

.....Bee Wood..... (other)

have undertaken training in Safer Recruitment training. YES for all 3

The DSL ensures that there is always cover for this role including arrangements during academy holidays as follows:

Emergency Duty Team: 01 302 736000

Headteacher: head@waverley.doncaster.sch.uk

Disclosures or information may be received from pupils, parents or other members of the public. The Academy recognises that those who disclose such information may do so with difficulty, having chosen carefully to whom they will speak. Accordingly all staff will handle disclosures with sensitivity.

Disclosures or information may be received from pupils, parents or other members of the public. The Academy recognises that those who disclose such information may do so with difficulty, having chosen carefully to whom they will speak. Accordingly all staff will handle disclosures with sensitivity.

The academy has created an ethos of safety and trust within the school. All staff are trained annually and thoroughly, discussing procedures if a young person discloses. Process for disclosure is part of induction for new staff. Each classroom has a set of short safeguarding procedures hooked at the door to inform new staff/supply staff should a disclosure or other safeguarding issue arise.

For pupils who are EAL we have colleagues from EMTAS who come into school weekly - this gives those children who would be unable to articulate in English the opportunity to disclose.

The school has a rigorous programme of PSHCE and SEAL that is delivered weekly across the academy. They talk openly about what is appropriate and what is not regarding personal health and safety. Activities that involve role play or drawings support children to disclose who may find communicating it difficult.

A pupil notice board with safeguarding messages and who to speak to is on main corridor.

School councillors have 'worry' boxes around school; they encourage children to post their worries or fears. This is opened by designated lead.

Allegations regarding person(s) working in or on behalf of academy provision (including volunteers)

Detailed and accurate records will be made to include decisions, actions taken, and reasons for these. Records of all incidents and concerns about staff will be kept in order that historical patterns can be detected. All records will be retained securely [All confidential information is kept in a file that is locked in a filing cabinet in the head-teacher's office. Confidential Information on line has encrypted passwords and only designated people have access to this information.](#)

Whilst we acknowledge such allegations, (as all others), may be false, malicious or displaced, we also acknowledge they may be founded. It is, therefore, essential that all allegations are investigated properly and in line with agreed procedures.

Contacts

Advice and Support

PREVENT Team

Area Prevention Managers : Karen Johnson Prevent Lead 01302 862507

Advice and Referral

Children's Social Care: 01302 737777

Emergency Duty Team (Golden Number): 01302 736000

Police 101 (Ask for the Serious Crime Team in your area)

Safeguarding Unit

Safeguarding / Designated Officers for Managing Allegations (LADOs): 01302 737748

Customer Service Contact numbers for referral to Children's Social Care: 01302 734100

Curriculum Support for Safeguarding

The Academy is committed to ensuring there are opportunities in the academy curriculum, for example through the Personal, Social, Health Education (PSHE) curriculum and by providing an age-related, comprehensive curriculum, for pupils to be taught about aspects of safeguarding in order to develop the knowledge and skills they need to recognise and stay safe from abuse, including on-line safety

Parents /carers are invited to view any resources and discuss any concerns they have over any curriculum content within our PSHE curriculum provision. Arrangements can be made by contacting [Jennifer Holmes](#) PSHE leader in the first instance.

Methods of Support for Pupils and Parents

The following information is made available to pupils:

[NSPCC - posters and info cards](#)
[Barnardos - posters/ competitions](#)
[SEAL & PSHCE as part of weekly curriculum](#)
[E-safety training](#)

The Academy's arrangements for consulting with and listening to pupils are: regular questionnaire; school council meetings; worry box; school council; playground buddies; key workers; opinion tubes.

We make pupils aware of these arrangements through: school assemblies/PSHCE lessons; pupil notice board; experts in school i.e e-safety , police, fire services, school nurse, road safety, bike ability, annual Y6 visit to crucial crew.

Partnership with Parents

The Academy shares a purpose with parents to keep children safe from harm and to have their welfare promoted.

- ~ posters around school and on parents notice boards
- ~ newsletters regarding safeguarding information
- ~ attendance information and newsletters monthly
- ~ termly curriculum newsletters that highlight safeguarding lessons
- ~ safeguarding policies/contacts and information are published on the academy's website

We encourage parents to discuss any concerns they may have with *1. Class teacher or family liaison Officer - Sarah Taylor; or headteacher Diane Humphrey.*

The Child Protection Policy should be available publicly either via the academy website or by other means.

We make parents aware of our Policy by publishing it on the Academy website. Send out an information newsletter indicating policies available on line or hard copy from the school.

Partnerships with other Agencies

The Academy recognises that it is essential to establish positive and effective working relationships with other agencies

Prevention Service, Children and Families Service, Barnardo's, Police, Health, District Council, NSPCC ChildLine Schools' Service, National Youth Advocacy Service, Doncaster Children's Safeguarding Board; School Nurse; Assets Team; Children's Centres, WCAT SENCO & Behaviour and Attendance team.

Pupil Information

In order to keep children safe and provide appropriate care for them the Academy requires accurate and up to date information regarding names, contact details of those with parental responsibility, emergency contact details, persons authorised to collect child from school, any relevant court orders, care orders etc, CP Plan, contact details of agencies involved with family, GP details etc.

The Academy will collate, store and agree access to this information. All confidential information is kept in a file that is locked in a filing cabinet in the school office. Confidential Information on line has encrypted passwords and only designated people have access to this information.